

Minutes of Board Meeting
MAYFLOWER SQUARE – SECTION I
Thursday, 21 April 2016

Attendees BoD: Gina Torretti, Brook Hailemariam, Cheryl Ferrufino, Biya Albert
GHA: Esther Haley
Police Officer: Sgt. Jesse Meekins

The Board met in open session at 7:15 pm

Open Forum

- Incident reported by Sergeant Jesse Meekins
- Minutes of May 21 submitted and approved
- Resident at 401 N. Armistead 101 reported water leak coming from a unit above.
- Balcony violation is also reported – pot, clothing, cans, at times garbage are placed on some balconies.
- President made a motion to approve last month’s board minutes. Brook Seconded all agreed.
- Laundry and storage lock cost and coding discussed.

Motion(s) Approved

- To purchase 60 Haiman smoke detectors.
- To replace breaks in the black drainage pipe in five locations no more than \$300 by J& M round Maintenance
- For Reston to paint pool house bathroom cost not to exceed \$2K.
- To repair dry wall for 5924 Mayflower Court. Owners are requested to provide proposal for the subfloor repair.
- Selection of American Disposal services.
- To send certified mail to 5909 Quantrell #204 with regards to bed bug inspection.
- PSE lighting maintenance not to exceed \$300 pending amendment of address.
- Parking regulation list is reviewed and approved for distribution to resident
- Parking exceptions approved - 412 N. Armistead #201 (Lynn Buzella); 418 N. Armistead #202 (Paul Herrera); 400 N. Armistead (Ahmed Mohammad); 5907 Quantrell Avenue (Jessica); 5915 Mayflower court #301(Joaquin Gaspar)

Management Repot

- Several repair and maintenance proposals presented - disposal service, painting, lighting, ground maintenance
- Arrangement with Aspect to meet with Gina with regards to irrigation
- Report Fire inspectors visit by end of April
- Pool pass application, sending out letters and update on mailing list discussed

Follow up and New Business

- Any pending parking exceptions and approval
- Pool pass distribution update
- Follow up on bed bug treatment
- Any other ongoing business

Next Board Meeting will be on Thursday 19 May 2016